

Appendix XIII – Legal External Fees

Services that we charge for	2020/21 Charge	2021/22 Charge	2022/23 Charge	Proposed 2023/24 Charge	Change
Legal external fees					
Granting of new commercial leases and renewal of commercial leases not within the Act:					
Fixed fee if annual rent is less than £20k pa:	£1,500.00	£1,500.00	£1,552.50	£1,708.00	10.00%
Hourly rate after fixed fee when annual rent is more than £20K pa (7.5 hours work for a Lawyer or 6 hours work at Principal Lawyer):					
Lawyer	£200 / hour	£200 / hour	£207 / hour	£228 / hour	10.00%
Principal Lawyer	£250 / hour	£250 / hour	£258.75 / hour	£285 / hour	10.00%
Annual rent above £20k pa:					N/A
Licences: Assign, Alter, Occupy, Sublet, etc.	£ 950.00	£ 950.00	£ 983.25	£ 1,081.00	10.00%
Deed of Variation, Surrender, Rectification, Substitution	£ 950.00	£ 950.00	£ 983.25	£ 1,081.00	10.00%
Notices of Transfer, Assignment, Charge, Subletting, etc. (if the lease does not state another amount)	£ 100.00	£ 100.00	£ 103.50	£ 114.00	10.00%
Telecommunication Agreement	£ 1,500.00	£ 1,500.00	£ 1,552.50	£ 1,707.00	10.00%
Deed of Easement	£ 1,500.00	£ 1,500.00	£ 1,552.50	£ 1,707.00	10.00%
Removal of charge	£ 200.00	£ 200.00	£ 207.00	£ 228.00	10.00%
Letter of Consent (if all documents are included)	£ 100.00	£ 100.00	£ 103.50	£ 114.00	10.00%
Disposal of land freehold or leasehold					
Minimum fee	£ 1,500.00	£ 1,500.00	£1,552.50	£1,707.00	10.00%
Hourly rate after minimum fee has been reached (7.5 hours work for a Lawyer or 6 hours work at Principal Lawyer)					
Lawyer	£200 / hour	£200 / hour	£207 / hour	£228 / hour	10.00%
Principal Lawyer	£250 / hour	£250 / hour	£258.75 / hour	£285 / hour	10.00%
Percentage of land value					N/A
Voluntary transfers under enfranchisement legislations as percentage of land value subject to a minimum fee					

Services that we charge for	2020/21 Charge	2021/22 Charge	2022/23 Charge	Proposed 2023/24 Charge	Change
Minimum fee	£ 1,500.00	£ 1,500.00	£1,552.50	£1,707.00	10.00%
Hourly rate after minimum fee has been reached (7.5 hours work for a Lawyer or 6 hours work at Principal Lawyer)					
Lawyer	£200 / hour	£200 / hour	£207 / hour	£228 / hour	10.00%
Principal Lawyer	£250 / hour	£250 / hour	£258.75 / hour	£285 / hour	10.00%
Percentage of land value					N/A
Copy of deed	£ 100.00	£ 100.00	£ 103.50	£ 114.00	10.00%
S106 Agreements					
Senior Lawyer	£200 / hour	£200 / hour	£207 / hour	£228 / hour	10.00%
Principal Lawyer	£250 / hour	£250 / hour	£258.75 / hour	£285 / hour	10.00%
Any other commercial property or planning work not within the set fee structure					
Senior Lawyer / Lawyer	£200 / hour	£200 / hour	£207 / hour	£228 / hour	10.00%
Principal Lawyer	£250 / hour	£250 / hour	£258.75 / hour	£285 / hour	10.00%
Other legal charging arrangements					
Charge for legal support provided to the Clinical Commissioning Group and Schools					
Trainee Solicitor	£50.00 / hour	£50.00 / hour	£50.00 / hour	£55 / hour	10.00%
Legal Assistant	£47.25 / hour	£47.25 / hour	£47.25 / hour	£52 / hour	10.00%
Lawyer	£78.75 / hour	£78.75 / hour	£78.75 / hour	£87 / hour	10.00%
Senior Lawyer	£86.00 / hour	£86.00 / hour	£86.00 / hour	£95 / hour	10.00%
Principal Lawyer	£94.50 / hour	£94.50 / hour	£94.50 / hour	£104 / hour	10.00%
Head of Legal Services	£108.00 / hour	£108.00 / hour	£108.00 / hour	£119 / hour	10.00%